

Liturgical Coordinators Training Our Lady of Loretto, 2015

1. On Sunday, Eucharistic Ministers and Ministers of Hospitality will meet in the Vestibule to arrange ministers prior to Mass
2. On Weekdays, ONLY if it is necessary, Eucharistic Ministers can meet to divide the responsibilities
3. Lector(s) can meet with Priest(s) in the Sacristy prior to Mass to check which Readings should be done before Procession of the Mass.
4. We try to keep the Sacristy not be overwhelmed with people.
5.
 - a. 2nd Lector is going to do the announcement/invitation before Mass, then goes down to wait for the procession to come up, bow with the procession and come to sit with family/congregation.
 - b. 1st Lector (carries Book of the Gospel for the procession), after finish with Reading & Responsorial Psalm, come down, bow together with the 2nd Lector, then sits with family/congregation.
 - c. After the 2nd Reading, 2nd Lector will return and listen to the Gospel and the Homily, then will do the Prayer of the Faithful.
6. 2 Eucharistic Ministers (or Ministers of Hospitality) will take care of the money basket(s) after each Mass/service. They will put the cash into the plastic bags and wait until the priest comes to the Sacristy, then they can leave the money to the priest.
7. Sanctuary is for Altar Servers only, Lectors and other Ministers can be seated with the Congregation for the participation purposes...
8. Announcements:
 - a. Registration and
 - b. Virtus Training (bulletin) with Claudia